

*2020 Carl Junction
Chamber of Commerce
Business Expo*

*The Carl Junction Chamber of Commerce is excited to
announce the dates and theme for the 2020 Business Expo
located at the Carl Junction Community Center*

Theme: Mardi Gras



Booth Setup - Friday March 6, 2020 from 3 pm to 5:30 pm
MUST be set up by 5:30 pm or you forfeit your booth!

Business to Business Masquerade – Friday March 6, 2020 from 5:30 pm to 7:00 pm
Located at the CJ Chamber Office

Business to Public Event – Saturday March 7, 2020 from 9:00 am to 2:00 pm
No early breakdowns!

Prizes announced at 2pm – must be present to win!

We encourage all vendors to decorate their booth using the theme!

- Prize for the best decorated booth
- Many other surprises at the Expo that incorporate our theme

Exhibitors from 2019 are given an opportunity to sign up first at a discounted rate!

***All registration paperwork and payments MUST be received by the
Carl Junction Chamber by December 31, 2019
or your booth will be up for grabs to the waiting list!!!***

2020 Carl Junction Chamber of Commerce Business Expo



Sponsorship Opportunities

Royal Court Package \$2500

- Two (2) booth spaces with priority location
- Large logo on Expo Bags – **Logos and payment due at time you sign up for sponsorship**
 - Headline Recognition on all advertising/media
 - Logo on front cover of Expo Guide
 - Full page ad on the back cover of the Expo Guide
 - Announcements during Business Night and Expo
- **Registration and Payment due by December 31, 2019**

Grand Marshall Package \$500

- One (1) Booth
- Logo on Expo Bags – **Logos and payment due at time of signing for sponsorship**
 - Logo on recognition on advertising/media releases
 - Half page ad using Logo in Expo Guide
 - Announcements during Business Night and day of show
- **Registration and Payment due by December 31, 2019**

Quarter Page Program Ad - \$50

- Quarter page ad in Expo Guide – **Art work is due to Chamber by January 31, 2020**

Bag Stuffers - \$100

- You supply up to 500 pieces of advertising materials – such as brochures, pens etc. and we will stuff them in the Expo Bags for you! **Materials due by Friday January 31, 2020 at Chamber Office**

Advertising/media releases include televised PSA's, newspaper announcements, radio and TV interviews and social media advertising.



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RULES AND INFORMATION

Sales by Exhibitors

On-site exhibitor's sales of their services will be allowed, subject to Missouri tax laws.

Security

The Business Expo will exercise reasonable care for the protection of exhibitors, materials and displays. However, no liability for losses will be assumed or implied.

Liability

Neither the Business Expo nor the members of the Carl Junction Area Chamber of Commerce or the City of Carl Junction will be liable for any loss or damage to the property of exhibitors or their employees due to fire, robbery, accidents, or any cause whatsoever, that may arise from the use and occupancy of the provided space or building. The exhibitors agree to indemnify and hold harmless the Business Expo, the members of the Carl Junction Area Chamber of Commerce and the City of Carl Junction against any and all liability injury by the exhibitors, its agents, representatives, employees, volunteers, and other such persons.

Special Restrictions

Exhibitors must confine their activities to the space from which they have contracted, keeping the aisles clear. Exhibitors are encouraged to distribute samples, catalogs, pamphlets, souvenirs, etc. but must do so from within their booths. Exhibitors are prohibited from using amplifying equipment of any nature without permission from the Business Expo Committee. Exhibitors may not sublet their space. Booths must be manned at all times during the Business Expo Hours. No food or drink allowed in the gym area. No alcoholic beverages can be served from booths.

- Additional requirements such as extra equipment/logistics will need to be discussed prior to the booth setup date.

Exhibitors!!

We are accepting registration forms for our
Carl Junction Business Expo

Last years' event was a sell out with many on the waiting list. This is a great opportunity for your business to showcase your products and services to other local businesses, residents and visitors.

Booth Space Fee and Deadlines

First choice will be given to 2019 Exhibitors

Early Registration: \$250 if paid by
December 31, 2020

Late Registration: \$300 is due and payable by
January 31, 2020

Non-Members can register AFTER Early Registration:
\$350 is due and payable by
January 31, 2020

Payment is due with registration!!

Booths include

- 8 foot pipe and drape for back wall and 3 foot sidewalls with drape
- One 8 foot table topped with fabric skirt
- 2 chairs and one wastebasket
- Electricity is available for \$50 (as available)
- Not all booths have electricity – if it is needed, please call the Chamber to discuss!

Carl Junction Area Chamber of Commerce - P.O. Box 301 , Carl Junction, MO 64834

Carl Junction Community Center – 303 North Main Street, Carl Junction, MO 64834

Phone: (417)649-8846 or E-mail: Lisa@CarlJunctionCC.com



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Business: _____ Nature of Business: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Contact Name: _____

Email Address: _____ Business Website: _____

WRITE PRICE NEXT TO EACH OPTION YOU'RE CHOOSING

_____ Royal Court Sponsorship Package \$2500 (Includes 2 booth spaces)

_____ Quarter Page Program Ad \$50

_____ Grand Marshall Sponsorship Package \$500 (Includes 1 booth space)

_____ Bag Stuffer \$100 for 500 pieces of materials

Indoor Booths 8'x10' with an 8 foot table, chairs, pipe and drape, and trash cans.

_____ Price is per booth – Member Price \$250 for current Chamber Members if registered EARLY and paid by **December 31, 2019. This is special pricing for previous 2019 exhibitors and expires December 31, 2019.**

_____ Price is per booth - Member Price \$300 for current Chamber Members if registered EARLY and paid by January 31, 2020

_____ Price is per booth – NON MEMBER Price \$350 if registered and paid by January 31, 2020

_____ Electricity requested and discussed with Chamber Staff - \$50 per booth

Electricity is available on a first-come, first-paid basis. You MUST call the CJ Chamber prior to sending in Registration Paperwork if you want electric as only certain booths have it available.

Outdoor Booths are 20'x20' at the same rate as indoor booths – same cost as above

NO ELECTRICITY AVAILABLE – MUST BRING GENERATOR

_____ Price is per booth and is the same as the above pricing for the indoor booths

_____ **TOTAL COSTS TO BE PAID TO THE CARL JUNCTION CHAMBER**

Signature: _____

By signing this, you accept the requirements listed in regards to rules and regulations while at the Community Center.

No refunds for cancellation by exhibitor or due to weather. \$50 fine for early breakdown.

CJACC use only Date Received: _____ Amount Paid: _____

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